



# NATIONAL SUPERANNUATION FUND LIMITED

Form SF 24

## APPLICATION FOR HOUSING ADVANCE

Section 90(1)(c) and 91(1): Superannuation (General Provisions) Act 2000

**NOTE:** The Form must be completed **IN FULL** by the Member and all documents required to be produced must be submitted to the Fund with this Application.

### PART A: PARTICULARS OF MEMBER

1. Name of Member: Surname: \_\_\_\_\_ Christian Name: \_\_\_\_\_

2. Membership No.: 

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3. Name of Employer: \_\_\_\_\_

4. Rate of Monthly Pay: Gross: **K** \_\_\_\_\_ Net: **K** \_\_\_\_\_

<p>5. Current</p> <p><input type="checkbox"/> Rented or Employer provided</p> <p><input type="checkbox"/> Own</p> <p><input type="checkbox"/> Living with Relatives</p> <p><input type="checkbox"/> Other (Please Specify): _____</p>	<p>6. Purpose for Advance: Tick <input checked="" type="checkbox"/> appropriate box</p> <p><input type="checkbox"/> Purchase of Dwelling House</p> <p><input type="checkbox"/> Purchase of Dwelling Site</p> <p><input type="checkbox"/> Construction of Dwelling House</p> <p><input type="checkbox"/> Additional/substantial alteration or improvements</p>
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### PART B: PURPOSE AND DETAILS OF ADVANCE

7. Amount of Advance Required: **K** \_\_\_\_\_

8. Details of Dwelling House/Site:  Purchasing a Dwelling House:

(a) Name of Owner/Vendor: \_\_\_\_\_

(b) Address of Owner/Vendor: \_\_\_\_\_

(c) Details of Property: Volume: \_\_\_\_\_ Folio: \_\_\_\_\_

Lot/Portion: \_\_\_\_\_ Sect/Milinch: \_\_\_\_\_

Town/Fourmil: \_\_\_\_\_ Province: \_\_\_\_\_

(d) Produce:  Copy of Title Deed; and or

Contract of Sale and Transfer Instrument

Any other evidence of ownership and sale.

Construction of Dwelling House:

(a) On registered/urban land then fill in & provide above details/particulars.

(b) On customary land then fill in & submit "Clan Land Usage Agreement" form.

**PART C: DECLARATIONS AND CONDITIONS OF ADVANCE**

I **declare** that: -

- (a) the advance is required for the sole purpose of purchasing or constructing my principal place of residence and shall be used for that purpose; and
- (b) I have been a member for a continuous period of not less than five (5) years; and

If this application is approved then I **undertake to comply with and agree to be bound by the following terms and conditions:** -

- (c) I shall increase the rate of my contributions to **NASFUND** by a further 2% until the accumulated funds are restored to the level that would have applied in the absence of the withdrawal; and
- (d) If the residence is sold prior to the completion of point (a) above, than I shall, from the proceeds of the sale, repay to **NASFUND** (or another ASF transferred to) the same amount advanced to me; and
- (e) **NASFUND** shall be entitled to charge and withdraw the administrative costs of the advance from my individual account.
- (f) The Advance shall be paid directly to: -
  - (i) the bank or financial institution if additional loan is required; or
  - (ii) the Vendor; or
  - (iii) approved Builder or building material supplier.
- (g) The construction or purchase of the dwelling house/site shall be commenced or settled, as the case maybe within six (6) months of the withdrawal of the advance; and
- (h) If the purchase or construction does not materialize or there is a breach of these conditions then **NASFUND** shall be entitled to recover the entire amount of the advance from the member, if not refunded.

**DATED** this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Name & Postal Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

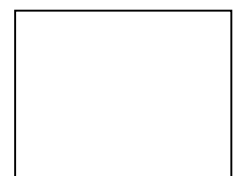
Email Address: \_\_\_\_\_

\_\_\_\_\_  
Signature or Right hand Thumb  
impression of Member

**EMPLOYER ENDORSEMENT**

I, \_\_\_\_\_ (name of officer) employed in the capacity of \_\_\_\_\_ (designation) hereby certify that I have been advised and verily believe that the particulars relating to the member/employee provided in this application is true and correct. I also consent for a further 2% from the employee’s contribution to be remitted to **NASFUND** until the accumulated funds to the credit of the employee are restored to the level prior to withdrawal.

\_\_\_\_\_  
Signature



Company Stamp

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

# Clan Land Usage Agreement Form



We, the undersigned being representative of \_\_\_\_\_ Clan from \_\_\_\_\_ Village, in Sub-District of \_\_\_\_\_ Province, hereby acknowledge that \_\_\_\_\_ has the right under Customary Land Right for his/her family entire life for the purpose of constructing a dwelling house or his/her family. We certify that all the Village and Clan Leaders of this community have given their consent and further authorise the member to improve the piece of land for the benefit of his/her family.

1. Name: \_\_\_\_\_  
(Clan Elder/Village Elder)                      (Signature)                      (Date)
2. Name: \_\_\_\_\_  
(Clan Elder/Village Elder)                      (Signature)                      (Date)
3. Name: \_\_\_\_\_  
(Clan Elder/Village Elder)                      (Signature)                      (Date)
4. Name: \_\_\_\_\_  
(Village Magistrate/Councillors)                      (Signature)                      (Date)

5. As the Priest/Pastor/Church leader of this Community known as \_\_\_\_\_ I certify that the above person is a member of this Community and that all the above signatures are leaders for the said Clan and Village.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

5. Mr/Ms \_\_\_\_\_ is entitled to the area of land called \_\_\_\_\_ and bordered by the following visible signs:

\_\_\_\_\_ (stone/creek/tree/(other distinctive features), as per description attached)

7. Member Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

8. Stamped by two of the following: Local church stamp; village stamp; local community government stamp; or local Commissioner of Oath.

Stamp:

Stamp: