



NATIONAL SUPERANNUATION FUND LIMITED

Form SF21

APPLICATION FOR WITHDRAWAL BY MEMBER Section 90: Superannuation (General Provisions) Act 2000

MEMBERS DETAILS:

1. Name of Member: _____ Membership No: _____

2. Contact Address: _____ Phone: _____ Mobile: _____

3. Date of Birth: _____ Male Female (tick)

4. Name of Current or Most Recent Employer: _____

REASONS FOR WITHDRAWAL: (Tick appropriate reason).

Resignation/Termination Disability

Migration Transfer to: _____

Retirement (Print name of ASF/RSA)

Note : Please refer to back for Withdrawal Guidelines

METHOD OF PAYMENT: (Tick appropriate box).

Direct Deposit into Bank Account: Collect in Person Mail to following Address:

• Name of Bank : _____

• Branch (BSB) : _____

• Bank Address : _____

• Account Name : _____

• Account No. : _____

Signature of Member : _____ Dated : _____

EMPLOYERS DECLARATION:

I hereby declare that:

- (i) the Applicant/Employee ceased work with the company on the _____ and;
- (ii) **Annual Gross salary: K_____ (for Tax purposes)**
- (iii) the details provided by the employee in this application are true and correct in every particular.

Name of Authorised Officer : _____ Signature : _____

Designation/Position : _____ Phone No. : _____

Facsimile No. : _____ Email : _____

Dated this the _____ day of _____ 20_____

Employers Stamp: _____

In the event of the employer no longer operating in the country, a Commissioner of Oaths, Priest/Pastor, Postman or a Member of the National Parliament or Provincial Assembly is authorised to sign & stamp this form.

GUIDELINES FOR WITHDRAWAL BY MEMBER

1. You will become entitled to withdraw your contribution when you are unemployed as a result of termination, resignation, retrenchment, retirement, physical or mental disability or if you wish to emigrate.
2. You must remain unemployed for a continuous period of 12 months before you become entitled to receive your contribution. However, if after 3 months you are still unemployed and have financial difficulty than you can make a partial withdrawal, under situations of hardships. Contact our Client Service Section on the number provided below for further details or assistance in this regard.
3. In each of those unemployment situations described above, you must fill this Form (SF 21) correctly and get your employer to endorse it. Your employer will also complete Form SF 6 to confirm your exit from the Company. Lodge the completed Forms with the Client Service Section to process your claim together with the following supporting documents:-
 - 3.1 Unemployment
You should produce confirmation letter from your employer.
 - 3.2 Medical Disability
You must be examined by two separate Doctors and obtain a medical report in relation to those examinations. If both those Doctors report confirms that it is either a permanent or total disability and that you are unable to continue to work then you will become entitled to withdraw your contribution. You must produce those reports.
 - 3.3 Emigration
If you are a citizen permanently emigrating from PNG than you must produce a copy of residential visa and or an approved letter of residency from the Diplomatic Mission. If you are not a citizen than a copy of your passport and residential visa would be sufficient.
4. It is important that you provide copies of your bank and account details including, where possible, your most recent bank statement.
5. As a matter of policy NASFUND will not pay you in cash. Payment will be by crossed cheque deposited into your bank account.
6. Although we respect your right to withdraw your funds when you are entitled to, we ask that you consider the long term effects of taking away your retirement savings. If you do not need the money now, do not touch it. Think of the future and not just today.
7. If you have further queries or require assistance, you can contact the Client Service Section at:

National Superannuation Fund Limited
P.O.Box 5791
BOROKO
National Capital District

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