



NATIONAL SUPERANNUATION FUND LIMITED

Form SF 22

APPLICATION FOR WITHDRAWAL BY NOMINEE Section 90(1)(c): Superannuation (General Provisions) Act 2000

APPLICANT/ NOMINEE

1. Name : _____
2. Postal Address : _____ Phone No. _____

PARTICULARS OF DECEASED

1. Deceased Name : _____
2. Membership No. : _____
3. Attached to this application are:-

- Medical Certificate of Death Warrant to Bury. Letter from Pastor/Village Councilor/Priest

METHOD OF PAYMENT

- Direct Deposit into Bank Account

- Name of Bank : _____
- Branch (BSB) : _____
- Bank Address : _____
- Account Name : _____
- Account No. : _____

- Collect in person

NOTE: *If there are separate banking or payment details for the other nominees then please write them on a separate sheet of paper and attach it to this Form.*

Signature of Applicant/Nominee : _____ Dated: _____

EMPLOYERS DECLARATION:

We hereby declare that:-

- (i) The named employee is now deceased; and
- (ii) We verily believe that the details provided above are true and correct in every particular.

Name of Authorised Officer : _____ Signature : _____

Designation/Position : _____ Phone No. : _____

Facsimile No. : _____ Email : _____

Dated this the _____ day of _____ 20____

Employers Stamp: _____

GUIDELINES FOR WITHDRAWAL BY NOMINEES

1. In order to withdraw the deceased contributions, the nominee must fill in the details provided in this Form. State your name and address correctly as we may need to contact you in relation to this application. Have the Form endorsed and stamped by the deceased employer.
2. You must attach to this Form, the Medical Certificate of Death, a Warrant to Bury and or a letter from the Village Pastor, Priest or Councilor confirming the death of the deceased.
3. We have on file a nomination of beneficiaries (Form SF2) that was completed and lodged by the deceased. In this Form the deceased had nominated the persons who should receive his/her contributions in the event of his/her death.
4. Once the application for withdrawal is lodged, we will retrieve the Form SF2 to determine who the nominees are and what portion of the contribution each nominee should receive.
5. We are required by law to strictly comply with that nomination and pay the contributions only to the persons whom the deceased had nominated. This will mean that other family members who believe they are entitled to benefit will not receive anything if they had not been nominated. It may not seem proper or fair to those family members but that is what the deceased intended it to be and we request that you respect the deceased wishes.
6. As a matter of policy NASFUND will not pay you in cash. Payment will be by crossed cheque deposited into your bank account. It is therefore important that you provide, where possible, copies of your bank and account details or your most recent bank statement.
7. If any of the nominees are below the age of 18 and the deceased had nominated a Guardian than the Guardian must open a Trust Account. The cheque will be paid into the Trust Account to be managed by the Guardian for the benefit of the child.
8. Where the deceased had not made any nomination or the persons he had nominated are no longer alive than the deceased contributions will be paid out to persons who may be entitled to receive it in accordance with the deceased custom or a decision of the Court.
9. If the deceased nomination relates only to a part of the contributions (eg.50%) than that part will be paid to the person nominated while the other part to which the nomination does not relate will be paid to persons who may be entitled to receive it in accordance with custom or a decision of the Court.
10. If at the time of death the deceased owed money to other persons or organisations that is still outstanding, the law prohibits the use of his contributions to settle those liabilities or make his contribution subject to any set-off, counter-claim, fee, cost, charge or any other deductions. The only exception is a nominal tax of 2% that is required by law to be imposed at the time you withdraw the contribution.
11. If you have further queries or require assistance regarding this Form, you can contact the Client Service Section at:

National Superannuation Fund Limited
P.O.Box 5791
BOROKO
National Capital District

Phone : (675) 325 9522 or 325 9652 or 325 9981
Fax : (675) 325 5503 or 323 3559 or 325 9738
Email : clientservices@nasfund.com.pg or withdrawals@nasfund.com.pg
Website : <http://www.nasfund.com.pg>